

COCHIN PORT TRUST

Chief Engineer's Office
Cochin Port Trust
W/Island , Cochin – 682009, KERALA
Tele: 91-0484-2666414/0484-258-2400
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Tender No.T12/T-1955/2021-C

Date: 14/12/2021

1. NOTICE INVITING TENDER

1. Electronic Tenders (**e-tenders**) on percentage basis are invited by Cochin Port Trust from reputed agencies in Single Stage Two Cover bidding procedure [Technical Bid and Price Bid], meeting the Minimum Eligibility Criteria specified below for the work of “**Environmental Monitoring of Water and Sediment Quality parameters in the back waters of Cochin Port Trust for a period of 5 years from February 2022**”.

2. **Minimum Eligibility Criteria:**

a) Experience

The tenderers should have experience of having successfully completed during the last 7 (seven) years ending **30th November 2021** at least either:

i) Three similar works each costing not less than **Rs. 13.76 lakhs**

(OR)

ii) Two similar works each costing not less than **Rs. 17.20 lakhs**

(OR)

iii) One similar work costing not less than **Rs. 27.52 lakhs**

b) Financial Turnover

Average Financial Turnover of the tenderer over the last three financial years ending 31st March 2020 [2017-'18,2018-'19& 2019-'20] shall not be less than **Rs. 10.32 lakhs.**

c) (i) The Bidder must be approved by Kerala State Pollution Control Board(KSPCB) / Ministry of Environment, Forests & Climate Change (MoEF&CC) / Central Pollution Control Board (CPCB); and

(ii) The Bidder must have NABL Accreditation.

Explanatory Notes to a) & b) :

Note 1:-Similar work(s) means “Environmental Monitoring of Water and Sediment Quality parameters involving collection of samples, subsequent analysis etc. as per CPCB/MoEF guidelines”.

Note 2:-Following enhancement factors will be used for the costs of works executed for bringing the financial figures to a common base value in respect of the works completed in past years.

Table 1

Year before	Multiplying factor
One year [November2020]	1.07
Two years [November 2019]	1.14
Three years [November 2018]	1.21
Four years [November 2017]	1.28
Five years [November 2016]	1.35
Six years [November 2015]	1.42

Note 3:- The experience certificate of works executed in private sectors/ organisations shall be considered for qualification, only on submission of TDS certificate along with work order and completion certificate.

Note 4:- Satisfactory Client/ Owners’s Certificate or documentary proof shall be submitted in support of the assignments / works performed and claimed by the tenderer to fulfill the eligibility criteria for qualification.

Note 5:- The works reckoned for the above purpose are those executed by the tenderers as prime contractor or proportionately as member of joint venture or as a sub contractor.

Note 6: A statement duly certified by the Chartered Accountant showing the average annual Financial Turnover over the last 3 financial years ending 31st March 2020 [2017-’18, 2018-’19 & 2019-’20]and audited financial statements for the above last three years shall be submitted.

3. Other Eligibility Considerations

3.1 Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:

- i) made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements; and/or

ii) record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.

3.2 **Bidders having EPF and ESI registration certificates only shall be considered for qualification in the tenders,if applicable, as per EPF /ESI Acts. In case, the Tenderer does not have the required number of employees which makes such registration mandatory, an Undertaking as per Annexure –4 to the effect shall be furnished.**

4. Pertinent information to the tender is given in the following Tables:

i) Schedule of different activities till submission of the bid are detailed as under:

Table 2

Sl. No.	Particulars	Date and Time
1	Tender e- publication date	14/12/2021
2	Download period of Bid Documents	14/12/2021 to 03/01/2022
3	Date of Pre-Bid meeting	Not Applicable
4	Last date for seeking clarification	20/12/2021
5	Last date and time of submission of bid	03/01/2022 up to 1500 hrs
6	Date and time of opening the bid	03/01/2022 after 1530 hrs

ii) **Bid information :**

Table 3

i)	Estimated Amount put to Tender	Rs. 34,40,000/-.
ii)	Earnest Money Deposit	:NIL However, EMD Declaration shall be submitted along with Bid as per <i>Annexure – 2.</i>
iii)	Cost of Bid document	Rs.1120/- (Rs. 1000/- + GST @12%) furnished in the form of Demand Draft /Banker's cheque drawn in favour of the Financial Adviser & Chief Accounts Officer (FA & CAO), CoPT, payable at Kochi, being

		the cost of single copy of the tender document and scanned copy of the same shall be attached with e-tender. Cost of Bid document can also be made by online mode (NEFT/RTGS)
iv)	Validity period of Tender	120 days from the Last Date of submission of Bids.
v)	Time for Completion	5years

5. The works under this tender includes Monitoring of Water and Sediment Quality parameters in the back waters of Cochin Port Trust, once a month from seven identified locations at Cochin Port area with the appropriate instruments, subsequent analysis in the laboratory etc. as per CPCB/MoEF guidelines and submission of monthly reports and six monthly consolidated reports.
6. Tender documents can be downloaded from the e-Tendering portal **www.tenderwizard.com/COPT** on the dates specified in Table 2 given above by making online requisition. Bid document will also be available in Cochin Port website (www.cochinport.gov.in) as well as Govt. tender website, www.tenders.gov.in, which can be downloaded for submission. The cost of bid document shall be furnished in the form of Demand Draft/ Banker's Cheque drawn in favour of FA & CAO, CoPT along with the submission of bid. The bidders are also permitted to pay the cost of Bid Document by online mode (NEFT/RTGS). Bank account details of Cochin Port Trust is attached at **Annexure-9**. The bidder shall upload the proof of payment made towards cost of Bid Document along with Document while submitting the Bid electronically in the e-Tender Portal.
7. The bidders need to obtain the one time User ID & password for log-in to in **e-Tendering** system from the service provider **KEONICS** by paying registration amount of **Rs.1124/-** by online Payment using Credit/Debit Card/Net banking or DD in favour of "KSEDCL, Bangalore.
8. The intending bidder must have valid Class-II or III digital signature certificate to submit the bid. For further details and to obtain the digital signature please contact e-Tender Help Desk No. 080 – 40482000 / 9746118529/9605557738.
9. Tenders shall be submitted "**on-line**" strictly in accordance with the Instructions to Tenderers and Terms & Conditions given in the tender document. The bidders should submit scanned copy of all the required documents such as DD / Bankers Cheque towards the cost of tender form. EMD/Bid security declaration, proof of experience, financial details etc. through the e-tendering portal along with e-tenders.
10. The bidder is responsible to download Addenda/ Amendments/ Errata/ Replies to the queries of the bidders etc., if any, issued by the Employer, from the website before submission of the bid. **Any shortfall in submission of the said Addenda/ Amendments/Errata/Replies to the queries of the bidders etc duly signed along with the downloaded Bid documents while submitting the bid will make the Bid Documents incomplete in which case, the tender is liable for rejection.**

11. All bids are to be submitted on-line through the website www.tenderwizard.com/COPT only. No Bids shall be accepted off-line.
12. Cochin Port Trust will not be held responsible for any technical snag or network failure during online bidding. It is the bidders responsibility to comply with the system requirement i.e. hardware, software and internet connectivity at bidder's premises to access the e-Tender portal. Under any circumstances, Cochin Port Trust shall not be liable to the bidders for any direct/indirect loss or damages incurred by them arising out of incorrect use of the e-Tender system or internet connectivity failures.
13. Bid Security / EMD is not applicable for this Tender. Instead "EMD/Bid Security Declaration" in lieu of EMD as per *Annexure – 2* shall be furnished by the Bidder.
14. The bidder shall submit Originals of: (i) DD / Bankers Cheque /Proof of payment made in online mode, towards the cost of Tender Document,(ii) EMD/Bid Security Declaration; and (iii) Power of Attorney in favour of signatory(s) to the tender, with letter of submission in a sealed cover **to the Chief Engineer, Cochin Port Trust, W/Island, Cochin – 682009, KERALA,** within three days of opening of the tender. **Non submission of original financial documents towards cost of Tender Document, EMD/Bid Security Declaration as per Annexure-2 etc., before opening date and time of the tender, will make the tender liable for rejection.**
15. MSME Bidders who are registered with District Industries Centre (DIC) or Khadi and Village Industries Commission (KVIC) or Khadi and Village Industries Board (KVIB) or Coir Board or National Small Industries Corporation (NSIC) or directorate of Handicrafts and Handlooms or Udyog Aadhaar Memorandum or any other body specified by Ministry of MSME for similar nature of Works shall be eligible for issue of Bid Document free of cost. **They are required to submit documentary proof of such registration along with the offer, as detailed in Instructions to Bidders, for claiming the available exemptions and a scanned copy of Exemption Certificate duly notarized shall be uploaded in the e – Tender Portal. If the Registration Certificate does not pertain to the Category of 'Similar Works' mentioned above, the Tender will be rejected.**
16. The undersigned reserves the right to reject/cancel/postpone any one or all tenders at any stage of the tender, which shall be binding on all bidders.

Sd/-

**CHIEF ENGINEER
COCHIN PORT TRUST**